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No: L-11/12/3/2010/Corporate Cell –Vol.-II/MEC

Date: 13th January, 2017

MEMORANDUM

SUB: Revision of Admission Policy for admission to UG (MBBS/BDS) courses in ESIC Medical Education Institutions – reg.

The undersigned is directed to refer to the captioned subject and to inform that ESI Corporation at its 170th Meeting held on 15/12/2016 has accorded approval for revision of Admission Policy for admission to UG (MBBS/BDS) courses in ESIC Medical/Dental Colleges.

2. Definition of 'Insured Person' for the purpose of availing benefit of preferential admissions under 'Insured Persons Quota' for their wards, is now as under:

*"The 'Insured Person' shall be an 'employee' as defined in the ESI Act; and he/she should have been in continuous insurable employment for a minimum period of **five / four / three** years as on 1st January of the year of admission and should have paid at least 78 days of contribution in each Contribution Period, during this **five / four / three** year period. **The Insured Person for the said purpose shall be grouped as Group-I / II / III respectively.** The **05 / 04 / 03 year period** would be counted from the date of entry into the ESI Scheme. For employees who entered the Scheme prior to 9th June, 2011, the date of entry into the Scheme for the purpose of availing benefit of Insured Persons (IPs) Quota for his/her wards would be the date of submission of 'Declaration Form' by the employer in respect of the employee concerned at the Branch Office or another appropriate office of the ESIC. For employees who entered the Scheme after 9th June, 2011, the date of entry into the Scheme for the above purpose would be the date of registration available in the IP database of the ESIC. In case there is default or delay on the part of the employer in getting itself or the concerned employee covered under the Scheme, the ESIC will not be responsible for the said default or delay. Any period prior to the date of entry described above would not be counted towards the **05 / 04 / 03 year period of eligibility** for the purpose of availing benefit of Insured Persons (IPs) Quota."*

3. The 'Ward of IP Certificate' is to be issued Group-wise, as per eligibility, as when the Admission Notice for such preferential admissions is issued. The Group under which the certificate is issued would be displayed prominently on the certificate.
4. The Revised Policy for admissions to Under-graduate (MBBS/BDS) course in ESIC Medical / Dental Colleges with admission procedure is enclosed as Annexure for ready reference.
5. This is issued in pursuance of approval of ESI Corporation dated 15/12/16.


13/1/17
Dr. Vivek Handa
DMC (ME-II)

To
All Regional Offices / SROs

ADMISSION POLICY FOR UNDER GRADUATE (MBBS/BDS)

ADMISSIONS

Admission procedure for under graduate courses (MBBS and BDS) in ESIC Medical Education institutions shall be as follows:

- 1. All India Quota:** 'All India Quota' will be 15% of total available seats in each of its Medical Institutions, **Or**, All India Quota will be as per the prevailing Central Government's [i.e. Ministry of H & FW] directives for the said quota, from time to time. It will be filled up as per policy, including reservation policy, and procedures of the Central Government.
- 2. State Government Quota:** Based on the location of the ESI's Medical Education Institution, a 'State Government Quota' will be as per the policy of respective States applicable to un-aided non-minority Institutions, or in the absence thereof, as may be mutually agreed to, between the respective State Government and the ESI Corporation from time to time. The Admissions to these seats will be made according to the policy, including reservation policy, and procedures of the State Government concerned, and these seats will be filled up accordingly.
- 3. Insured Persons (IPs) Quota :** The remaining seats after allocation to All India Quota and the State Govt. Quota shall be treated as "**Insured Persons (IPs) Quota**". It shall comprise of seats 'pooled' together on All India basis from various ESIC Medical/Dental Colleges, as the case may be. The seats shall be allotted to the 'Wards of Insured Persons' (IPs) on All India basis and shall be filled-up through merit cum preference basis, following due process specified below or as may be specified by ESIC from time to time.

4. Methodology for filling up of Insured Persons (IPs) Quota:-

Available seats of "Insured Persons (IPs) Quota" in various States will be pooled on 'All India Basis' and allotted, among the wards of Insured persons (IPs). The 'guiding principles' for filling up of 'Insured Persons Quota' will be as under:-

- 4.1** The Insured Persons (IPs) Quota seats will be filled through merit cum preference basis.
- 4.2** Reservation policy of the Central Government will be followed, within the Insured Persons (IPs) Quota enumerated above.
- 4.3** Candidates seeking admission under 'Insured Persons (IPs) Quota' will have to fulfill the following eligibility criteria:
 - 4.3.1** Minimum eligibility criteria for admission will be as per MCI regulations
 - 4.3.2** Submit "Ward of Insured Person" certificate issued by Competent/ designated Authority for the purpose by ESIC.
- 4.4** Prospective/desirous and eligible candidates will be required to appear in an All India competitive examinations in force or any other similar equivalent approved Central entrance test as may be specified from time to time by ESIC.
- 4.5** **After** qualifying in such Centralized test, candidates have to respond to the advertisement by the ESIC and, apply for admission under the Insured Persons (IPs) Quota, along with the marks / merit obtained in the said Centralized Entrance Test, their preference and supportive documents, etc. **under three Groups, as follows:**
 - ♦ **Group-I** : IPs who have been in continuous insurable employment for a minimum period of **five years** as on 1st January of the year of admission and have paid at least 78 days of contribution in each Contribution Period **(09)**, during this **five year** period.

- ◆ **Group-II** : IPs who have been in continuous insurable employment for a minimum period of **four years** as on 1st January of the year of admission and have paid at least 78 days of contribution in each Contribution Period **(07)**, during this **four year** period.
- ◆ **Group-III** : IPs who have been in continuous insurable employment for a minimum period of **three years** as on 1st January of the year of admission and have paid at least 78 days of contribution in each Contribution Period **(05)**, during this **three year** period.

4.6 ESIC will then prepare a merit list **for each Group, i.e. Group-I; Group-II; and Group-III**, based on the rank /marks of eligible applicants in the specified test/merit list for the year, consistent with the reservation policy of the Central Government for preparation of category-wise inter-se merit.

4.7 Candidates will be allotted the seats, based on their merit cum preference of Institution and category, through a centralized counseling to be conducted by ESIC for the Insured Persons (IPs) Quota, **as under:**

- ◆ **1st Counselling** - Candidates belonging to **Group-I** would be considered for allotment of available seats first, based on their merit cum preference of Institution and reservation status.
- ◆ **2nd Counselling** - Candidates belonging to **Group-II** would be considered for allotment of unfilled/leftover seats after the 1st counselling, if any, after the specified cut-off date. The seats would be allotted, based on their merit cum preference of Institution and reservation status.
- ◆ **3rd Counselling** - Candidates belonging to **Group-III** would be considered for allotment of unfilled/leftover seats after the 2nd counselling, if any, after the specified cut-off

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date. The seats would be allotted based on their merit cum preference of Institution and reservation status.

- ◆ **4th Counselling** – Seats falling vacant / remaining unfilled/leftover, due to any reason / after the deadline for joining the medical college, would be offered to balance candidates left out from Group I; II; and III and the allotment of these seats would be based on merit cum preference of Institution. The merit list for this counselling would be prepared from the pool of balance candidates, Group-wise, and the order of allotment of these seats would be to Group-I; Group-II; and Group-III candidates, in that order. **The 2nd; 3rd; and 4th counseling would be conducted as per requirement. Any seats left vacant after the 4th counseling would be surrendered to the respective State Governments for filling up.**

5. Unfilled/leftover seats, if any, **after all the counsellings as above,,** will be surrendered to the respective State Government as per the time schedule given by the regulatory body, i.e. of Medical / Dental Council of India (MCI/DCI), for inclusion in the State Government Quota, to be filled up as per policy, including reservation policy, and procedures of the State Government.

6. Fee structure Stipulation:

Fee structure (Tuition fee & other approved fee) in ESIC Medical Education Institutions will be as may be approved by ESIC from time to time. There will be no capitation fee or profiteering in any form.

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7. Execution of Bond for Service

All Candidates seeking admission to any ESIC Medical Education Institution will have to execute a bond, to serve any ESIC / ESI Scheme (ESIS institution run by State Government) for a period of 03 years, as may be specified, from time to time. Period of rural service, if any, as per policy of the Central or State Government, will be inclusive in the three year period of the bond.

8. Insured person for the purpose of availing benefit of Insured Persons (IPs) Quota for his / her wards shall be, as under

*"The 'Insured Person' shall be an 'employee' as defined in the ESI Act; and he/she should have been in continuous insurable employment for a minimum period of **five / four / three** years as on 1st January of the year of admission and should have paid at least 78 days of contribution in each Contribution Period, during this **five / four / three** year period. **The Insured Person for the said purpose shall be grouped as Group-I / II / III respectively.** The **05 / 04 / 03 year period** would be counted from the date of entry into the ESI Scheme. For employees who entered the Scheme prior to 9th June, 2011, the date of entry into the Scheme for the purpose of availing benefit of Insured Persons (IPs) Quota for his/her wards would be the date of submission of 'Declaration Form' by the employer in respect of the employee concerned at the Branch Office or another appropriate office of the ESIC. For employees who entered the Scheme after 9th June, 2011, the date of entry into the Scheme for the above purpose would be the date of registration available in the IP database of the ESIC. In case there is default or delay on the part of the employer in getting itself or the concerned employee covered under the Scheme, the ESIC will not be responsible for the said default or delay. Any period prior to the date of entry described above would not be counted towards the **05 / 04 / 03 year period of eligibility** for the purpose of availing benefit of Insured Persons (IPs) Quota."*

9. **'Ward of Insured Person'** will be a *legitimate natural born child who is wholly dependent on the earnings of the insured person and who is -*

- (i) *receiving education, till he or she attains the age of twenty-one years,*
- (ii) *or an unmarried legitimate natural born daughter.*

10. Regional Director/Other Officer/Authority/Committee under ESIC as may be specified by ESIC from time to time shall be the Competent Authority to issue the "Ward of Insured Person" certificate. **The specified Competent Authority of ESIC will issue the certificate, Group-wise. The Group under which the certificate is issued would be displayed prominently on the certificate.**

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